

# ANNUAL MEETING OF LYMPSHAM PARISH COUNCIL 2021

You are hereby summoned to attend the Annual Meeting of the Council on Tuesday 4<sup>th</sup> May 2021 at 7.30pm to transact the business set out in the agenda given below. This meeting will take place by ZOOM Meeting ID 955 484 1492 Password 1xvipB

## Agenda

1. Election of Chairman
2. Declaration of Acceptance of Office
3. Election of Vice Chairman and Declaration of Acceptance of Office
4. To receive apologies for absence /Declarations of Interest and Dispensations
5. To approve the Minutes of meeting held on 15<sup>th</sup> March 2021.
6. Planning Applications for consideration:
  - 31/21/00009 Chestnut Cottage, Purving Row Lane, Lympsham. BS24 0ED. Erection of summerhouse
  - 31/21/00008 12 The Boundaries, Lympsham. BS24 0DF. Conversion on part of existing garage to form home office. Erection of single garage on side (South West) of existing garage.
7. To consider purchase of “30 miles an hour for a reason” litter bin stickers and reforming a Speed Watch Group.
8. To consider village events.
9. Management and delivery of Climate Emergency Fund Projects and signing of Agreement.
10. To consider future replacement of Football Goals
11. Update on Community Infrastructure Levy. (Possible uses of)
12. To review and adopt the Standing Orders for Lympsham Parish Council

13. To review and adopt the Financial Regulations for Lympsham Parish Council
14. To review and adopt the Asset Register 2021
15. To review Insurance Policy with regard to updated Asset Register
16. To receive Internal Auditor Report 2021-2021.
17. To approve Annual Governance Statement 2020-2021.
18. To approve Accounting Statements 2020-2021
19. To approve Certificate of Exemption from limited assurance review for year ended 31<sup>st</sup> March 2021  
(Section 8 of the Local Audit Smaller Authorities Regulations 2015).
20. To consider and adopt Powers of Delegation Policy to be used if needed.
21. Financial Report and to approve payments for April and May 2021.
  - a. Clerk Salary April = £568.56
  - b. Somerset Association of Councils (Councillor Training) = £30.00
  - c. Whitehouse Kennels (dog bins) = £96.00
  - d. Starboard Systems (Scribe Accounts Subscription 2021-2022) = £345.60
  - e. Sedgemoor District Council (play area bins) = £97.66
  - f. Tasker Printers (Lympsham News) = £521.00
  - g. Internal Auditor= £50.00
  - h. Clerk Salary May + Quarterly Expenses = £668.56
  - i. Whitehouse Kennels (dog bins) = £TBA
  - j. Defibrillator Replacement pads =£112.80
  - k. PGC Contracting (Grounds Maintenance ) = £206.00
  - l. Ink Cartridges = £16.49

**Reports:**

(these will be distributed to Members prior to Virtual Meeting)

- Clerk Report
- Chairman Annual Review 2020-2021
- Neighbourhood Watch
- Lympsham C. of E. Academy & Pre-School
- Manor Hall
- Sports Club:
- Highways
- Play Area
- Grounds Maintenance & General Maintenance Issues
- Drainage Issues
- Footpaths
- Village Events
- Lympsham in Bloom 2021
- Village signpost Committee
- St Christopher's Church Re-ordering
- County and District report

Items for Discussion/ Report at next meeting:

Meeting of the Parish Council Monday 21<sup>st</sup> June 2021 at 7.30pm (if possible by Zoom)

Sally Ferguson 27/04/2021