

## Minutes of Lympsham Parish Council Annual Meeting, 21 May 2018

**Councillors Present:** Mr. J. Hinton (Chairman), Mrs. A. Bennett, Mr. B. Gooding, Mr. R. Hoare, Mr. R. Jones, Mrs. J. Rosser & Mr. G. Tuttiert.

**Also attending:** County Cllr. R. Filmer, District Cllr. A. Gilling, Ms. E. Carter & N. Draper (AFHDT) & ten Residents.

**Minutes** were taken by the Clerk. *[N.B. Meeting commenced at 8 p.m. following Annual Parish Meeting.]*

**38/18 Election of Chairman:** Cllr. Gooding proposed Cllr. Hinton, seconded by Cllr. Tuttiert – carried.

**39/18 Declaration of Acceptance of Office:** Duly signed.

**40/18 Apologies:** D. Harvey, AFHDT - Accepted.

**41/18 Election of Vice Chairman:** Cllr. Tuttiert proposed Cllr. Gooding, seconded by Cllr. Jones – carried; Cllr. Gooding duly signed declaration of acceptance.

**42/18 Minutes of Previous Meeting (16.4.18):** Confirmed.

**43/18 Matters Arising / for report from previous meetings:**

**Affordable Housing:** *[Cllr. Gooding had previously declared a personal & pecuniary re this matter.\*]*

Ms. E. Carter presented Briefing Paper 10 [available on Lympsham Village website]. Following this the Chairman suspended the meeting at 8.30 p.m. to allow residents to ask questions / make comments (Clerk also sought answers to queries posed prior to meeting).

Meeting restarted at 8.42 p.m. with the Chairman thanking Ms. Carter for her input and expressing confidence that the PC will have input into the safety and design elements of the project.

PC agreed that the CHF grant could be paid to the contractor: Prop. by Cllr. Tuttiert, seconded by Cllr. Jones – agreed with one abstention\*. PC confirmed that it would support a planning application for the site at West Road: Prop. by Cllr. Tuttiert, seconded by Cllr. Bennett – agreed with one abstention\*.

PC would consider working on the wording of a local letting / sale plan for the allocation of affordable units: Prop. by Cllr. Tuttiert, seconded by Cllr. Hoare – agreed with one abstention\*. *[Seven Residents left the meeting.]*

- **Neighbourhood Watch:** No Police attendance at month's surgery; reports re disturbances at West Road & The Boundaries premises; Speedwatch Team carrying on despite grants not being forthcoming for projects & poor public response.
- **Lympsham C. of E. Academy & Pre-School:** Clerk to contact Head Teacher re rhyme issue.
- **Manor Hall:** Following 3 earlier requests from Lympsham Tennis Club, the Chairman suspended the meeting at 8.50 p.m. to hear from representatives. At 9.05 p.m. the meeting reconvened and it was decided that the storage facility would be decided on following presentation of plans; re fencing protection – Cllr. Tuttiert to research alternative facility; the 'Licence to Occupy' to be put on agenda for next Manor Hall meeting. *[Two Residents left the meeting.]*
- **Highways:** County Cllr. Filmer to follow up Highways Engineer's responses following previous site meeting.
- **Play Area inc. inspection reports:** Cllr. Bennett thanked for her report.
- **Grounds Maintenance & General Maintenance Issues:** Successful 'Litter pick' on weekend of 12<sup>th</sup>/13<sup>th</sup> May – thanks to M. Comerford & SDC Clean Surroundings Team; benches at Copse Corner refurbished at no cost, thanks to resident.
- **Drainage Issues:** Mentioned above under Academy.
- **Footpaths:** Some work currently being carried out, but Poplar Farm / North Road seems unaffected.
- **Village Events:** Pavilion 'Funday' 28<sup>th</sup> May; St. Christopher's Fete 30<sup>th</sup> June; Open Gardens 16<sup>th</sup> / 17<sup>th</sup> June; LEBE's Café to host Summer event featuring 20 ukulele players!
- **County / District Issues:** Dist. Cllr. Gilling mentioned that SDC had received a certificate in recognition of homeless prevention.
- **Clerk:** Clerk to attend GDPR (General Data Protection Regs.) course tomorrow; PC agreed to accept this year's insurance quotation (Proposed by Chairman & seconded by Cllr. Tuttiert, all agreed.); Clerk to circulate CVs, etc. and, depending on Councillors' positive feedback, would organise the interview schedule prior to the next PC meeting; data projector still to be sourced. *[Last Resident left the meeting; C. Cllr. Filmer & Dist. Cllr. Gilling left the Hall prior to next item.]*

**44/18 Planning Applications:** 31/18/00008/DRT Mrs. S. Simpson, Applewood, Bridgwater Road, Lympsham, BS24 0BW: Conversion of garage & extension to East elevation to form create self contained annex for family use / accommodation - Support as in keeping with local environment & an improvement of existing premises. *[C. Cllr. Filmer & Dist. Cllr. Gilling returned to the Hall.]*

**45/18 Correspondence of Note:** Circulated; Clerk to invite TrueSpeed representative to a meeting depending on response to questions.

**46/18 Approval of Section 1 of Annual Return (Annual Governance Statement):** Proposed by Cllr. Tuttiert, seconded by Cllr. Gooding – all agreed.

**47/18 Finance Report:** inc. cheques listed below [N.B. First tranche of Precept received & VAT claim refunded.]

C/A: £11,253-61	S/A: £1,434-96	VAT: £36
Player-Mason A/C: £2,405-91 [N.B. £145 to be trans. to C/A re past repair; window to be cleaned.]		Petty Cash: £154-82

**48/18 Cheques issued since April meeting:** 101672 Petty Cash £120.

**49/18 Cheques issued at May meeting:** 101673 SLCC £115 (Affil.); 101674 Came & Company £341-20 (Insur.); 101675 Whitehouse Kennels £120 (Dog bin serv.); 101676 SALC £248-11 (Affil.); 101677 Clerk's salary & expenses £446-63; & add. cheques presented at meeting: 101678 D.W. Edworthy £100 (2 years' internal audit); 101679 Emilia Floyd £35 (Repair of defib. light).

**50/18 Approval of Section 2 of Annual Return (Accounting Statements):** Proposed by Cllr. Tuttiert, seconded by Cllr. Jones – all agreed.

**51/18** Cllr. Rosser tendered her resignation – the Chairman thanked her for outstanding service and contributions to the Parish Council. She expressed her pleasure and honour to have served the community and offered to support future fund-raising and poster designing, etc. Clerk outlined the procedure for a 'Casual Vacancy'.

**52/18 Items for Discussion / Report at next meeting (Monday 25.6.18):** Local allotments.

The meeting ended at 9.47 p.m.